# Post Employment Data Collection Form

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| **General Information** |
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| **Name Last:** Click here to enter text. **First:** Click here to enter text. **Middle\*:** Click here to enter text. |
| **Social Security Number/National ID Number (last 4 digits only):** Click here to enter text. |
| **Work E-Mail Address:** Click here to enter text. |
| **\**Requires, at minimum, middle initial if not full name. If no middle name or initial, please mark as N/A.***   |  | | --- | | **Former Address Information (7 years)** | | ***Current address will be listed on the background investigation authorization*** | |  | | **Former Address #1:** Click here to enter text. | | **From:** Click here to enter a date. **To:** Click here to enter a date. | | **City:** Click here to enter text. **State:** Click here to enter text. **County:** Click here to enter text. **Zip Code:** Click here to enter text. | | **Country:** Click here to enter text. | | **Former Address #1:** Click here to enter text. | | **From:** Click here to enter a date. **To:** Click here to enter a date. | | **City:** Click here to enter text. **State:** Click here to enter text. **County:** Click here to enter text. **Zip Code:** Click here to enter text. | | **Country:** Click here to enter text. | | **Former Address #1:** Click here to enter text. | | **From:** Click here to enter a date. **To:** Click here to enter a date. | | **City:** Click here to enter text. **State:** Click here to enter text. **County:** Click here to enter text. **Zip Code:** Click here to enter text. | | **Former Address #1:** Click here to enter text. | | **From:** Click here to enter a date. **To:** Click here to enter a date. | | **City:** Click here to enter text. **State:** Click here to enter text. **County:** Click here to enter text. **Zip Code:** Click here to enter text. | | **Country:** Click here to enter text.   |  | | --- | | **Former Name and/or Also Known as (AKA) Information** | | ***If applicable*** |  |  | | --- | | **Former Name #1:** Click here to enter text. | | **From Date:** Click here to enter a date. **To Date:** Click here to enter a date. |  |  | | --- | | **Former Name #2:** Click here to enter text. | | **From Date:** Click here to enter a date. **To Date:** Click here to enter a date. | | **Former Name #3:** Click here to enter text. | | **From Date:** Click here to enter a date. **To Date:** Click here to enter a date. |  |  | | --- | | **Education History** |   ***Indicate highest obtained degree/diploma i.e. if you have gone to college however did not graduate, list the next highest degree actually obtained***   |  | | --- | | **Institution Name:** Click here to enter text.  **Address:** Click here to enter text. | | **City:** Click here to enter text. **State:** Click here to enter text. **Zip Code:** Click here to enter text. **Country:** Click here to enter text. | | |  | | --- | | **Major:** Click here to enter text.  **Years Completed:** Click here to enter text. **Date Completed:** Click here to enter text. | |   **Degree Obtained:** Click here to enter text. | |
| **Employment History (5years)** |
| ***If you were a contractor, please list the name of the contracting agency, not the company you supported*** |
| **Employer #1:** Click here to enter text.  **City:** Click here to enter text. **State:** Click here to enter text.  **Country:** Click here to enter text. **Start Date:** Click here to enter a date. **End Date:** Click here to enter a date. |
| **Employer #2:** Click here to enter text.  **City:** Click here to enter text. **State:** Click here to enter text.  **Country:** Click here to enter text. **Start Date:** Click here to enter a date. **End Date:** Click here to enter a date.  **Employer #3:** Click here to enter text.  **City:** Click here to enter text. **State:** Click here to enter text.  **Country:** Click here to enter text. **Start Date:** Click here to enter a date. **End Date:** Click here to enter a date. |
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| **Please return complete form to the Employment Screening Team** |

**Employee Instructions: Please scan your documents and email them to** [**contracts.screening@verizon.com**](mailto:contracts.screening@verizon.com)**.**

**Be certain to send the email with VIRTRU Protection enabled to secure your documentation.** *VZENCRYPT* **is no longer in use.**

* **If you need help installing VIRTRU, please follow the separate instructions for** [**Gmail**](https://atyourservice.verizon.com/ays?id=ays_kb_article&source=Related%20Articles&sys_id=d8fd5c66db86320c3038feb5ae961957) **and/or** [**Outlook**](https://atyourservice.verizon.com/ays?id=ays_kb_article&source=search&sys_id=1c26d3f0dbf2fe08cfd9f55eae9619cc)**.**
* **If you do not have access to a scanner you may take a picture of your documents.**